

# Washington Union School

*Nurturing Personal, Social and Academic Growth*

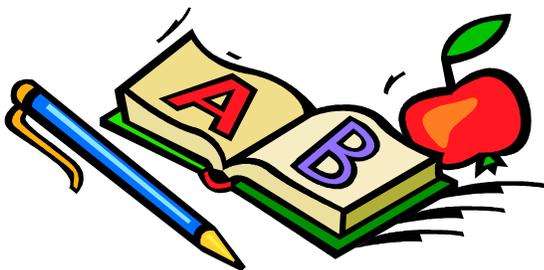


## ***Student and Parent Handbook***

2016-2017

# Table Of Contents

Welcome	3
Staff Information	3
Minimum And Collaboration Day Schedules	4
Parent Info for Attendance, Health, General	5
Transportation	6
Bus Behavior	6
Bicycles	6
Medication and Health Aide Information	6
Pick-up and Drop Off Procedures	7
Parent Involvement and Volunteering	7
Telephone Use	8
Cell Phones, Electronic Devices, and Toys	8
Lunch and Snacks	9
Treat Days	9
Birthday Celebrations	9
Dress Codes	9
Just Run	9
Lost and Found	10
Academic Performance	10
Homework	10
Washington Union Discipline Plan	11-18
Character Counts!	11
Student Respect	12
Academic Honesty	12
Student Behavior Expectations	13
School Rules and Consequences	14-18
Category One Infractions	14
Category Two Infractions	15
Category Three Infractions	16
Disciplinary Actions	17-18
Acknowledgment Slip	19
(Signature Page)	



# WASHINGTON UNION SCHOOL

## HANDBOOK

### 2016-2017

Dear Parents and Students,

Welcome to the 2016-2017 school year. We look forward to providing you with an outstanding year of education, growth and exciting experiences. Please check our website at [www.washingtonusd.org](http://www.washingtonusd.org) for our calendar, which includes Collaboration Days, monthly newsletters and other important information. Also, please register for e-alerts that will be sent when important information is forthcoming.

Washington Union School has a long and excellent tradition for being one of the best schools in the area because of its dedicated and committed teachers and staff. The teamwork and positive communication between parents and teachers are an essential factor for the success of students.

The intent of this Handbook is to furnish all parents and students with vital information of key policies and procedures. **It is important for you and your child to carefully review and understand all pupil responsibilities and regulations.** The Handbook will also serve as a resource for you the entire year.

Please remember we are all here to help, so call us at 484-1331 when the need arises to answer questions or resolve problems.

Sincerely,

Whitney Meyer

Principal

#### Washington Union School Staff

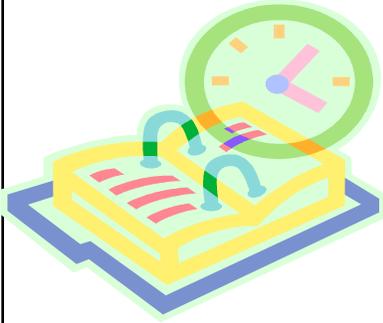
Whitney Meyer	Principal
Ida Silva	Secretary

Teacher	Grade	Room
Angela Lauer	Fourth Grade	1
Holly Ann Isaac	Fourth Grade	2
David Doolittle	Fourth Grade	3
Susan Zahnlecker	Fourth Grade	4
Steve Keller	Fifth Grade	8
Peter Preston	Fifth Grade	10
Colleen Meyenberg	Fifth Grade	11
Mary Julian	Special Education Teacher	
Linley Stover	Speech / Language Specialist	
Jeffrey Osarczuk	Music Teacher	

#### Support Staff

Mary Sandoval	Health and P.E. Aide
Jymi Friday	Special Education Aide
Lori Mandon	Special Education Aide
Magali Prieto	Special Education Aide
Melissa Weckerle	Special Education Aide
Michelle Zimmerman	Library Inst. Assistant
Stephanie Bacon	Computer Lab Inst. Aide

Jay Davison	Day Custodian
Tony Guardardo	Night Custodian



## Washington Union Minimum Day Schedules 2016-2017

### **Minimum Days and Collaboration Days**

Certain days have been set aside during the school year for parent conferences and collaboration. On minimum days students are dismissed at **12:15 p.m.** On Collaboration Day students are dismissed at **1:30 p.m.** You will be notified of all minimum and collaboration days in advance.

### **Parent/Teacher Conferences - 7 Days 12:15 Dismissal**

October 3-7, 2016

March 16 and 17, 2017

### **Minimum Days - 5 Days 12:15 Dismissal**

September 14, 2016

November 16, 2016

March 8, 2017

June 2, 2017

June 8, 2017

### **Collaboration Days - 16 Days 1:30 Dismissal**

September 7 and 28, 2016

October 19, 2016

November 2 and 30, 2016

December 14, 2016

January 4 and 28, 2017

February 1 and 15, 2017

March 1 and 15, 2017

April 5 and 19, 2017

May 3 and 17, 2017

# Parent Information for Attendance, Health, and General Information

## Emergency Cards

Please call the school anytime there is a change of home phone number, employment, babysitter, or emergency numbers. In an emergency situation it is extremely important that this information is current.

## Campus Safety

All school gates, except by the main office, are locked during the school day. In order to provide a safe and secure learning environment, **all** visitors must sign in at the office. If you pick up your child at the end of the day, please wait for him/her in the pick-up/drop-off area located at the west end of the school. **Please do not park in the main parking lot during drop-off and pick-up times.**

## Attendance

Fourth and fifth grade curriculum is challenging and rigorous. It is important that students are in school, rested and ready to learn each day. **Please plan vacations during non-school days. Excused absences are student illnesses, students attending funerals, or student court appearances.** Students with three unexcused absences and/or tardies over 30 minutes will receive a truancy letter. Students will pick up their missed work when they return. **Please call the Washington Union Office at 484-1331 if your child will not be attending school for any reason.**

## Independent Study Contracts

The Washington Union School District receives revenue from the state, local property taxes and personal donations. The State of California **funds schools \$55.00 per day for students who are in class only.** If your child is absent from school five or more consecutive days, an **Independent Study Contract** will provide your child the needed classroom work to keep them up-to-date. The **Independent Study Contract** also financially benefits our school through ADA apportionment.

## Late to School

It is very important for your child to arrive on time to class. Within the first few minutes of class, the teacher informs the students of the day's events. When a child arrives late to school, they may miss important information about the day or their assignments. If your child will be late to school, please call the school office to advise us of your child's delay. You will need to **come into the school office** and sign your child in on the Parent sign-in/sign-out sheet.

## Early Release from School

Whenever your child will be picked up early, please send a note to school with your child noting the time you need your child in the office. You will also need to come to the school office to sign your child out on the Parent sign-in/sign-out sheet.

## A Change to Your Child's Normal Departure Routine from School

Whenever your child will change from their regular departure routine, please send a note to school with your child noting the date, the change in routine, and your signature. (If it is a regularly scheduled event, such as a Girl Scout meeting every Wednesday, one note for the whole school year will be sufficient.) If the change includes riding the bus, which your child doesn't normally do, a sheet with 10 one-way bus passes is available to purchase for \$15.00 from the school office. Please attach the bus pass to the note. This note will eventually be given to the bus driver. **If there is room on the bus** your child will be allowed to ride it. If there is not enough room on the bus, you will be notified, so you can make other plans.

## Transportation

Only students who have paid the bus fee or have purchased a bus pass are authorized to ride a specific bus and be dropped off at a specific bus stop.



## Bus Behavior

All students who ride the bus to and from school or for any school activity are expected to behave according to the established bus behavior rules. While riding the school bus, students are expected to follow the directions of the driver. The driver has the responsibility to transport students to and from school and on study trips safely. This is a huge responsibility, and students need to cooperate with the driver in order to accomplish this task. The bus driver has the authority to assign student seats when necessary. He or she has the authority to stop the bus if a student or students are behaving in a manner that restricts his or her ability to transport students safely. When a driver feels that a student is behaving in a manner that could lead to an unsafe condition, he or she may issue a bus citation.

## Bicycles

Corral de Tierra is a very dangerous road and riding a bike to school is not advised, but if you choose to have your child ride a bike to school, they must follow these guidelines. Students must wear protective **helmets** and are expected to lock their bike during the day. The school and district assume no responsibility for damage or theft of bicycles ridden to school.

## Medication and Health Aide Information

### Injuries and Illness

If your child is injured or becomes ill at school, the parents will be notified by the health aide or secretary. Therefore it is **very important** that **your child's emergency card information** be kept up-to-date with home, work, and cell phone numbers. Please call the school anytime there is a change of home phone number, employment, babysitter, or emergency numbers. In an emergency situation it is extremely important that this information is current. If parents are not available, and the situation is serious, the person(s) designated to be contacted in case of emergency will be notified.

### Over-the-Counter and Prescription Medication

Medical authorization and parental permission are required for all medication administered by the Health Aide or secretary at our school. In the event that a **Medication Consent Form** is not yet signed by both the student's physician and parent/guardian, the student's parent/guardian will need to administer the medication at school. ***School personnel may not administer any medication without the signed Medication Consent Form.*** Students may not keep any medication in their possession while at school. If it is necessary that a medication be given during school hours, the following regulations must be followed:

- The Medication Consent Form is on file with the health aide with appropriate signatures.
- Medication must be brought to school in the original container labeled by a pharmacist. The label is to include the student's name, medication, strength, dosage and time(s) the medication is to be given.
- Any changes to the medication will require another **Medical Consent Form** to be completed.

## General Information

### Student Arrival and Departure

Students should not arrive at school before **7:55 a.m.** No supervision is provided until that time. Parents picking up children should do so within 10 minutes of the **2:45 p.m.** dismissal time.

### Student Drop Off and Pick Up

Because of safety concerns in the parking lot, a special area has been designed for dropping off or picking up students. It is located at the west end of the school. Please use the circular drive before and after school for pick-up and delivery. If you are picking up or bringing a student to school during school hours, please park in the parking lot and check the student in or out through the office.

### Parent Involvement and Volunteers

Parent volunteer services are a valuable part of our school program. Each time you volunteer at the school, to work in a classroom or on a special project, **you must** stop by the office and sign in on the volunteer sign-in sheet and pick up a volunteer badge. The volunteer sign-in sheet and volunteer badges are kept on the office counter. If you do not check in at the office you will be asked to return to the office to sign-in.

### School Site Council

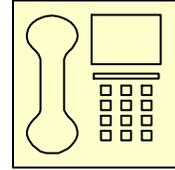
The Washington Union School Site Council meets monthly to monitor and provide input to the school program. Each month, October through May, the SSC meets after school at WUS. Elected parents, staff members and others participate in monthly curricular presentations. Opportunities are available parents to provide suggestions for instructional improvement.

The SSC works with the staff to develop a school plan that will provide a guide for instructional programs, both regular education and special education, and student services. Each spring the District conducts an annual survey to determine satisfaction with the school program. Results of these surveys are available for public review in the school office.

Each year the SSC presents to the Board of Trustees an annual report. This report reviews the accomplishments of the Single School Plan Goals during the year.

## **Telephone Use**

Telephone use during instructional time is limited to phone calls related to instructional needs only. A phone is available in the office for students to make urgent calls. Students may not use the office phone to make last-minute arrangements for after-school activities. Such arrangements should be prearranged before the start of the school day.



## **Cell Phones, Electronic Devices, Toys, and Sports Equipment**

Non-school items - such as toys, i-pods, cell phones, sports equipment and any other electronic devices are not allowed at school without the permission of the teacher. Any unauthorized item will be kept by the teacher until the end of the school day. A further incident may require parents to retrieve item from the Principal. When students have permission to bring items from home, the item should be clearly labeled with the student's name. ***The school will assume no responsibility for the loss of any personal item brought to school under any circumstance.***

Replicas of weapons, particularly guns, are treated with utmost seriousness. Toy guns can look much like the real thing, and we will treat situations with replicas as if they were real to protect the safety of students and staff. The Monterey County Sheriff's Department may be involved in such situations. Replicas of weapons will not be returned to students under any circumstances.

## Lunch/Snack

Students need to bring their lunches to school. At lunchtime students can purchase **milk or bottled water for \$.50 each**. Students may also bring a snack to eat during the morning recess.

***During lunch the following rules are to be observed:***

- Sit at your assigned table, on the bench with your feet under the table.
- For safety reasons, food **must** be eaten at the picnic table only.
- Do not throw food.
- Clean up your space after eating. (No littering)
- Table Monitors will come around to collect all recycling and/or trash.
- All uneaten food **must** be taken home.
- Talk quietly with your friends.
- Listen and follow directions of the yard duty supervisors.

## Treat Days!

Wednesday—Snacks \$1.00 each from Student Council

Thursday—Pizza \$2.00 each from Student Council

Friday—Ice Cream \$1.00 each from Student Council



## Birthday Celebrations

While we realize that each child needs to have his/her birthday recognized, we ask that you **do not send overly sweet treats to school**. All treats should be within the 175 calorie limit. If you would like to celebrate your child's birthday with a book for the library, all of the students can sign it and it can be a remembrance of his/her birthday for years to come.

## Dress Code

- Students should wear comfortable clothes, that allow them to be “active learners”.
- **Athletic shoes will be worn every day.** Sandals are allowed only if they buckle or have Velcro to secure them to students' feet.
- Hats, shirts, or jackets with inappropriate pictures or words are not allowed at school.
- Undergarments are to be appropriately covered at all times. No spaghetti straps, halter or crop tops allowed.
- **If the dress code is not adhered to, you will be called to bring the necessary items for your child.**

**Note:** Straps over the shoulder must be at least two inches wide. Shorts must be as long as fingertip length when arms are at student's sides.



## Just Run

We are proud to be a partner in the Big Sur Marathon Just Run program. Students work individually and as a class to accumulate miles throughout the year to “reach” Boston for the Boston Marathon. During the school year, there are local events where students can participate sponsored by the Big Sur Marathon. Students earn pencils, bumper stickers, and shoelaces as they accumulate their miles.

## **Lost and Found**

The Lost and Found is located in the hallway between the auditorium and the fourth grade restrooms. Please urge your child to check it often. Unclaimed items will be donated to charity in December and June. "Found" items that are labeled with your child's name can be easily returned. **Please clearly label ALL** sweaters, sweatshirts, jackets, lunch bags and boxes, backpacks, and other items your child brings to school. Labels should include your child's first initial and last name.

## **Academic Performance**

Report cards will be provided three times during the school year. The report card will reflect academic performance related to the district and state standards. Teacher conferences will be held for every student during the week of **October 3, 2016**. Conferences will also be held during the third trimester as needed or requested on **March 16 and 17, 2017**. Academic Performance is a reflection of class work and homework completed during the trimester. The following Academic Performance scale is used:

- 4 = Student demonstrates **thorough** understanding of grade level standards
  - 3 = Student demonstrates **sufficient** understanding of grade level standards
  - 2 = Student demonstrates **partial** understanding of grade level standards
  - 1 = Student demonstrates **minimal** understanding of grade level standards
- (District Writing is scored on a 4-point scale)

## **Homework**

In order for students to develop good study habits and practice skills, homework is assigned by every teacher. Students are expected to do 45 minutes to one hour of homework Monday through Thursday. This work consists of written assignments, projects, and reading.



# Washington Union School Discipline Plan

The intent of this plan is to provide a positive climate that promotes wholesome pupil behavior in the school and in the individual classrooms. The goals of our discipline plan are:

- develop the habits of good character represented by the six pillars of **Respect, Responsibility, Trustworthiness, Caring, Fairness, and Citizenship.**
- provide instructional time that is free from disruption.
- ensure a safe learning environment

## Standards of Good Character\*

### *Trustworthiness*

Be honest • Don't deceive, cheat, or steal • Be reliable — do what you say you'll do • Have the courage to do the right thing • Build a good reputation • Be loyal — stand by your family, friends, and country

### *Respect*

Treat others with respect; follow the Golden Rule • Be tolerant and accepting of differences • Use good manners, not bad language • Be considerate of the feelings of others • Don't threaten, hit or hurt anyone • Deal peacefully with anger, insults, and disagreements

### *Responsibility*

Do what you are supposed to do • Plan ahead • Persevere: keep on trying! • Always do your best • Use self-control • Be self-disciplined • Think before you act — consider the consequences • Be accountable for your words, actions, and attitudes • Set a good example for others

### *Fairness*

Play by the rules • Take turns and share • Be open-minded; listen to others • Don't take advantage of others • Don't blame others carelessly • Treat all people fairly

### *Caring*

Be kind • Be compassionate and show your care • Express gratitude • Forgive others • Help people in need

### *Citizenship*

Do your share to make your school and community better • Cooperate • Get involved in community affairs • Stay informed; vote • Be a good neighbor • Obey laws and rules • Respect authority • Protect the environment • Volunteer

**\*Copyright Character Counts Program**

**Student Respect:**

Students must show respect and courtesy to all adults, peers, and self. In addition, students must treat ALL property and equipment with respect. Students are expected to follow directions the first time they are given.

Bullying will not be tolerated at WUS. This includes verbal, physical, and electronic bullying.

**WUSD Definition of Bullying:\***

“Purposely hurting others through words or actions.”

Whether physical, verbal, or electronic, bullying is often specifically defined by the following:

1. It is intentional
2. It is repeated
3. There is an imbalance of power between the bully and the target (physical size, social status, etc.)

Harmful behaviors that may or may not fully qualify as bullying:

1. Physical – hitting, kicking, tripping, and other forms of assault
2. Verbal – teasing, insults, name calling, spreading rumors
3. Non-verbal/emotional – social exclusion, taking or damaging possessions, intimidating gestures
4. Cyber – sending unkind, hostile, or threatening messages via email, text, or social networking sites

**\*Copyright Character Counts Program****Academic Honesty:**

Cheating is taken very seriously at Washington Union School. Cheating includes copying work from others, plagiarism, assisting others with information about examinations inappropriately, misrepresenting work done by others as one’s own work, changing answers/grades to improve a grade, and any other behavior that would lead to a student receiving a grade not earned.

*As stipulated in the Code of Conduct, cheating is a category one infraction. Students caught cheating will receive a 0(zero) on the assignment. Parents will be contacted. When a student cheats, he or she violates the trusting relationship between student and teacher essential for a positive and constructive classroom experience. Rebuilding a trusting relationship will take time and effort. The distrust resulting from a cheating incident may be a more severe consequence than the formal consequence required by the Code of Conduct.*

# Student Behavior Expectations

Students must show **respect** and **courtesy** to all adults and peers.

Treat **ALL** property and equipment with respect.

Students are expected to follow directions the first time they are given.

## Student Respect

- Bullying will not be tolerated. This includes verbal, physical, and electronic bullying.
- Stealing will not be tolerated.

## Bus Guidelines

- Follow rules of safe conduct on the bus.
- Electronic devices on bus must be used with respect.

## Before School Guidelines

- Upon arrival all students will go directly to the playground.
- If the bus is early, students will wait near the bridge until the teacher on duty arrives.
- Backpacks, lunches, etc. will be placed on assigned tables.

## General School / Playground Rules

- For safety, walk to and from the playground on the sidewalk.
- Students **must** have a hall pass when they leave the classroom and/or the playground for any reason.
- Use only appropriate language in class, on the playground, and on electronic devices on the bus.
- Play that endangers you or others is not allowed.  
This includes, but not limited to:
  - Using martial arts, pushing, kicking fighting or play fighting.
  - Throwing bark, rocks, sticks, or any harmful object.
  - Playing in trees, hanging on low branches or going in the creek area.
- Hats may not be worn inside the building.
- Appropriate shoes must be worn for P.E.
- Students must adhere to the dress code.
- Gum is not allowed on the school grounds nor on the bus.
- When the bell rings, all play stops and students wait for instructions.

## Lunch/Snack Rules

- Stay seated at assigned table.
- Food will not be traded.
- Sit on the bench with feet under the table.
- Clean up your space after eating. (No littering)
- For safety reasons, food **must** be eaten at the picnic table only.
- Do not throw food.

## Equipment Rules

- Footballs, soccer balls, and softballs may only be used on the field, not on the blacktop.
- Only school softballs and bats are allowed at school.
- Walk on the blacktop
- No "tag" or running in the box.
- Use play equipment properly:
  - Slide and Zip-line - one student at a time and exit promptly.
  - Go up the ladder and down the slide, feet first.
  - Bars - No jumping or swinging.
  - No "chicken fights" or "cherry bombs".
  - No jumping or swinging from the box edge.
  - Personal, valuable items are not allowed at school without special permission.

## **School Rules and Consequences**

The intent of the Code of Conduct is to give all students, staff and parents a common set of rules and consequences to expect when inappropriate behavior occurs. Each incidence of inappropriate behavior is reviewed carefully, and consequences are given accordingly. ***The staff reserves the right to make decisions that may include, but is not limited to the infractions and actions in the discipline plan.***

The Code of Conduct is enforced from the time students leave home in the morning until they arrive home in the afternoon and at all school sponsored activities including field trips, and any other school-related activities. Students should be aware that behavior at school bus stops is also covered by the school's Code of Conduct. Categories are in order of severity of infractions, from minor (Category I) to severe (Category III).

### **Category I** ***Infractions***

- Chewing gum, eating in class, throwing objects, littering
- Inappropriate language or behavior
- Disrespectful language or behavior
- Using a cell phone, ipod, MP3 player, laser pointer, or other unnecessary device during school
- Not adhering to Behavior Expectations

### ***Actions***

Consequences may include:

- Verbal warning
- Written behavior warning
- Written citation
- Loss of recess
- Classroom suspension
- Detention
- Parent/Teacher Conference
- Suspension

**Category II**  
***Infractions***

- Harassment
- Defiance of authority
- Truancy
- Bus citations
- Profanity
- Inappropriate behavior in the bathroom

***Actions***

Consequences may include:

- Written citation
- Loss of recess
- Classroom suspension
- Detention
- Parent/Teacher Conference
- Parent/Principal Conference
- Loss of bus privileges
- Suspension

***Bus drivers will give students fair warning for their misbehavior. If inappropriate behavior continues, a bus citation will be issued. A second bus citation within a twenty day period will result in a 5 day suspension of bus riding privileges. Further citations may result in suspension of bus privileges for the remainder of the school year. See Washington Union School Handbook for Bus Behavior guidelines.***

### **Category III**

**All category III infractions will require parent involvement before reinstatement to school attendance.**

#### ***Infractions***

- Drugs/Alcohol possession or use
- Fireworks
- Fire Alarm tampering
- Theft/extortion
- Smoking/tobacco
- Fighting/Assault
- Vandalism
- Possession of a weapon
- Sexual misconduct

#### ***Actions***

Consequences may include:

- Suspension
- Referral to law enforcement
- Cost of repairs
- Expulsion
- Counseling referral

# **Actions**

## **Behavior Warning:**

A written behavior warning will be given to a student's teacher if the student breaks a school rule in Category I. These warnings will advise the teacher if a student has multiple infractions in a short period of time. If a student receives 3 warnings within 5 school days, the teacher will write the student a citation, and the student will lose one day of recesses.

## **Classroom Suspension:**

If at anytime a student's behavior becomes so severe that a teacher feels that he or she may not be able to conduct the class constructively, a Classroom Suspension may be administered. The student will be sent out of the classroom to the office. This type of suspension may last a specific amount of time or the remainder of the day. Parents will be contacted and the student will be responsible for any missed assignments. If a student incurs 3 classroom suspensions in a trimester, after a parent/teacher/principal conference an appropriate action will be administered.

## **Citation:**

A citation is a written form that contains a section that will be completed by a staff member and reviewed with the student. The student will call parents and advise them of the behavior infraction. The student will complete their sections of the form at school, and will take the form home for a parent signature. A student who receives a citation will also lose one day of recesses. Students will be benched for every recess if they fail to return signed citations.

## **Repeated Citations:**

When a student has received **THREE** citations of any kind, the student will be issued a Notice of Detention, and required to attend a one hour after-school detention, supervised by the principal. Student will call home and advise parents of the behavior infraction. The Notice of Detention must be signed by a parent and returned the next day. Students will be benched for every recess if they fail to return the signed notice.

## **Detention:**

Detention is held after school and supervised by the principal. Students are to report to the detention area at 2:45PM and are expected to remain there until 3:45PM. Students may not do homework, read, and write, etc. during detention. No talking or social interaction is permitted. The principal will contact the parent to notify him or her of the date detention is to be served. Students who choose not to show up for detention, interact socially, or behave inappropriately during detention will be given an additional detention.

**Repeated Detentions:**

After a student receives two detentions, a conference with the teacher, principal, and parents will be scheduled.

**School Suspension:**

Students may be suspended from school attendance for specific violations of the Board of Trustee adopted Code of Conduct, a provision of the Education Code, the Penal Code, or the Health and Welfare Code. Suspensions range from 1 to 5 days at a time depending on the severity of the violation. Students may be suspended up to 20 days during a single school year. All suspensions are administered within the provisions outlined in the Education Code (EC 48000). Parents are always involved and informed when a suspension is administered.

During the suspension, the student may be held accountable for homework and other assignments by individual classroom teachers. Teachers will give the student a reasonable amount of time to make up any missed assignments.

Parents are required to attend a readmission conference before a student will be allowed return to regular attendance.

**Behavior Probation:**

Behavior Probation occurs when a student receives a third detention within a period of 20 school days. The probation begins the day after the issuance of the 3<sup>rd</sup> detention. Probation lasts for 5 school days and ends at the close of the 5<sup>th</sup> day. School days include after school activities. Students are informed of their probation status both in person both in person and in writing. A copy of the written notification is mailed home stating the day the probation will be lifted. If the student receives another detention during the probation period, the probation will be extended additional days from that detention depending on the level of unacceptable behavior. The number of days will be progressive (5-10-15-20) depending on the behavior.

**Washington Union School Parent/Student Handbook  
ACKNOWLEDGMENT SLIP**

We have read the Washington Union School Parent/Student Handbook. We understand and agree to abide by the rules and regulations as established by the administration and staff. We also understand that failure to abide by the rules and regulations set forth in this handbook may result in disciplinary action.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Teacher Signature**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

**PLEASE SIGN THIS FORM AND RETURN TO THE OFFICE.**

This form will remain on file in the office.